



Damages and Resident Responsibilities Information

Introduction

This document outlines your responsibilities regarding property maintenance, potential charges for damages, and the proper procedures for reporting issues. In accordance with the terms and conditions of your contract, you are held responsible for any damages that occur during your occupancy.

Resident Responsibilities

1. Property Maintenance

- Maintain a clean and sanitary living environment.
- Prevent accidental or intentional damage to University property.
- Do not alter or modify University-provided furnishings or spaces.
- Report any maintenance issues via work orders.

2. Emergency Maintenance

- Contact the Office of Student Housing and Residence Life or your Resident Assistant immediately for emergency maintenance matters.

Damages and Charges

Residents may incur charges for damages beyond normal wear and tear. This includes but is not limited to:

- Damage from negligence, abuse, or misuse.
- Failure to clean designated areas adequately.

Billable Items

- Only professional staff, not student staff (including Resident Assistants), will assess damages and determine charges.
- Charges may vary based on the nature of the incident, changes in supply costs, and labor involved. Residents may also be charged for labor costs incurred during damage assessments and repairs.
- Charges will be calculated at the discretion of the Office of Student Housing and Residence Life, in consultation with the Facilities Team.
- Damages will be charged to responsible individuals when identified. If the responsible party cannot be determined, costs may be distributed among all residents in the affected area.
- Residents are financially responsible for any damage caused by their guests.

Standard Condition Expectations



Upon move-out, all areas should be:

- Clean and free of holes, food debris, and stickers.
- Furnished without holes, broken pieces, fabric tears, or stains.
- Functioning locks, windows, doors, and drawers.
- All keys returned.

Room Assignment Charges

- Residents are charged for the room to which they are officially assigned. If a student moves to a different room without the approval of the Office of Student Housing and Residence Life, they will still incur charges for their assigned room. For example, if a resident is assigned to Room A but lives in Room B, they will be charged for Room A.
- Additionally, residents may accrue charges for both the assigned room and the unauthorized space for the duration of their stay in the unauthorized room.

The Office of Student Housing and Residence Life will replace items that are not in move-in condition, or that are unusable due to damage, neglect, or vandalism.

Appeals Process

- Residents have 10 business days from the date they receive an official damage summary from Student Housing and Residence Life via their Cameron student email.
- All appeals will be reviewed by the Director of Student Housing and Residence Life.
- **Decisions made by the Director are final.**

Appeal Request Form: <https://forms.gle/qq35rrS7TVkmtpu87>

Additional Information

- Mechanical failures are not grounds for reimbursement or compensation. Residents are strongly encouraged to obtain renter's insurance or verify coverage under a parental homeowner's policy.
- *We reserve the right to adjust charges and policies throughout the contract year to better serve Cameron University and the Office of Student Housing and Residence Life.*

For any questions or further information, please contact the Office of Student Housing and Residence Life at housing@cameron.edu.